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KU-RING-GAI COMMUNITY WORKSHOP "THE SHED" INC

PRESIDENT'S ANNUAL REPORT FOR 2019-2020

Members, one and all, this year under the current **COVID 19 restrictions** and in all practicality, I have to present my report electronically which makes it rather voluminous because there are many people and items to be acknowledged.



Sadly, we had to lock down the Shed from the 23rd March and didn't reopen until statutory restrictions allowed. We were sorry to inconvenience members by these actions which were obviously undertaken in everyone's interest. However, we are grateful for everyone's cooperation and for complying with the difficult restrictions, some of which still remain at the time of writing. An earlier test was when we also had to close down during the peak fire hazard in mid-November.



First of all, I wish to acknowledge and thank all those who have volunteered as **Coordinators** for both of our workshops over the year:

Mal Bailey, John Beales, Mark Champion, Mal Cocks, Rob Cummins, Chris Drake, Max Elliot, Kevin Jeffress, Ray McKay, Hette Mollema, Rob Schild, Mike Schwarz, Tony Varrall, Mike Vernon, and David Wood. Some of these members have turned up religiously and others filled in for absences.

Then we need to recognize our **First Aiders** including: Tony Brown, Mark Champion, Rob Cummins, Rod Gillespie, Geoff Greenwell, Rob Lander, Rob Schild, Mike Schwarz, and Di Seely. Fortunately, their services were not in heavy demand other than to attend to a few cut fingers and two ladder incidents.

Next, I must thank the **Maintenance** men: Geoff Greenwell, Mal Bailey, John Beales, Mike Vernon,

Jack Zylmans, and Robert Schild assisted by others, have contributed to keeping our machines working supported by our in-house Electrical Engineer, Bob Lions.

Training was provided by Kevin Callinan, Julia Eagles, Mike Vernon and Tony Varrall. Other Coordinators provided on the job tuition and testing. Apart from individual machine training there was a welding course conducted which was fully subscribed.



During the year our **Safety Committee** was formed comprising: Kevin Callinan, Mark Champion, Bob Lions and Hette Mollema. One of their major accomplishments was in producing our Covid 19 Safety Plan which has been successful in keeping attendees safe up to date. Brian Killin joined the committee and developed an on-line attendance booking system which he continues to monitor and publish as a daily register.

Next has been the effort put into **Administration**, particularly relating to our computer installation, Membership Records and management. Peter Stehn after 11 years in this role, has sadly retired. We are most grateful for his long-lasting contribution which was previously acknowledged by him being awarded Life Membership. Ray McKay will take over the role supported by Rob Lander and Mark Champion.

Our **Security System** was finally commissioned by Brian Killin together with Tony Brown and a team of various helpers over the year. We now have both an alarm system and CCTV which can be monitored remotely. Brian has also been instrumental in updating our phone and Internet provider connections to give us better operating options (note the new satellite dish on the roof).



Other tasks have been willingly undertaken by many over the year including plumbing and drainage and electrical work. I would particularly like to acknowledge Mal Bailey, Mark Champion, Mal Cocks, David Wood, Rob Schild and Bob Lions. Greg Zamph (our honorary member and licensed plumber) undertook installation of a new main shut off valve. There are many others who I trust feel gratified and appreciated for their contribution.



At the end of last year, the **Cooking Group** under the management of Max Elliot and Terry Tyler with our wonderful cooking tutors, Dani and Idris got into full swing. They enjoyed a few meetings and then with the support of the whole Cooking Group served up a most inviting Christmas lunch. The Mayor of Ku-ring-gai, Jennifer Anderson joined us and gave a most appreciative speech identifying the Shed's place in the community. Unfortunately, the COVID restrictions put a pause on the cooking program in March and so now we look forward to being able to recommence cooking sessions. Similarly, our seasonal barbeques have had to be put on hold.

The Bulletin continues to be a great mouthpiece for our Shed and has been particularly useful during this COVID period. It has provided lots of information on activities that can be undertaken during isolation and lock-down. There has been at least one publication per month which was increased to two or more following the lock-down. Many thanks to our two editors, Hette Mollema and Mark Champion and all those who have made article and image contributions.



The **Bush-care Group** under Bruce Donnelley's guidance continues with a program mainly orientated to some planting, general maintenance, and plenty of weeding. Being an outdoor activity has enabled this group to continue through the period.



A group of members attended a **First Aid Instruction** day organized by Mark Champion with input from Mark Restuccia in introducing a St Johns volunteer instructor. A further certificate course is planned for the near future.

Then we have some great project results despite the limitation of our operations over the last six months. The following are those that have been identified but it is sensed there have been others completed.



Some of the most **notable projects** included:

- Bee Boxes (approx. 850) for Ku-ring- gai Council – Kevin J, Stephen C, Mario E, and numerous others. – this has been a continued major contributor to our Shed income.
- Bee Boxes (80) for a private client Kevin J
- Boccia Slides – Cerebral Palsy Association – Kevin J
- Rosella Nesting Boxes – Bushfire ravaged Rosedale Community - Mal B, David W, Stephen C, Mario E and Bruce D
- Bird Nesting Boxes - Richard Carr's Water St Bushcare Group – Mal B, David W, Stephen C, Mario E and Bruce D
- Painting Easels – Catholic Care – David W, Mike S
- Roadside Library Boxes – Private Client – David W, Mike S and Lin S.
- Dog Training Aids – 3 Dog Training Clubs – Geoff G
- Elaborate Brake Assembly for Royal Carriage – John B
- Refurbishment of Prestige Chairs – Killara Golf Club – Max E
- Tables with Benches – Pymble Public School – Tony V & Tuesday team
- Playroom Kitchens – East Lindfield Community Pre-school – Mike S, David W, Lin S

- Welded Seat Brackets – Actor’s Centre Aust. – Mike V, and Mark R.
- Refurbishment of Community Notice Boards – Bendigo Bank – Rob L., Graeme B and Warren O.
- There have been many other projects completed and not listed here with very capable skills being demonstrated in welding, wood turning, picture framing and cabinetry.

During the year we were awarded various **grants**, including:

- Federal Government – New TIG Welding Machine
- Federal Government – Environmental Program – reestablishment of shed Surrounds (still to happen)
- Ku-ring-gai Council – COVID 19 Community Organisation & Hardship Assistance – cleaning materials, PPE, dust collector and Computer monitor
- Bendigo Community Bank also gave us a donation for helping to promote their services
- We are awaiting advice on our application to Council for a small Equipment Grant.

During the year, we were pleased to make some **charitable donations**, including:

- NSW & ACT Bushfire Recovery Fund – cash donation
- Hornsby & Ku-ring-gai Women’s Shelter – A new Fisher & Paykel Dishwasher
- Hornsby & Ku-ring-gai Women’s Shelter – Cash donation to the Property Acquisition Fund raised by Bendigo Community Bank.
- We were also pleased to provide labour to assist Meals on Wheels to refurbish their offices at Turramurra.

The Shed was also represented at the **Council Senior’s Expo** at Turramurra with members manning the display prepared by Mark C and supported by Max E, Mike S and Mark R and Taras W.



Achievements, included the planning and establishment of a Safety Plan to enable us to operate during COVID-19 restrictions. Reorganised the Wood Lathe area into to a secluded and safer environment.

Finally vacated the old Warrawee container.

Recently initiated the establishment of an Art Interest Group.

Admitted and inducted 25 new members.

Importantly and finally, I wish to acknowledge and thank the **Management Committee**. This group have worked wonderfully well together and complemented a successful team effort. There have been some challenges over the year with good resolution on the issues that came to hand.

Tony Varrall, Max Elliot, Andrew Killen, Mal Bailey, Kevin Callinan, Mark Champion, Bob Lions, Peter Adair, Bob Hill, Terry Tyler.

Mal Bailey is stepping down after 5 years as Secretary but will continue on committee and to focus on the Construction Program. He has carried out the myriad of tasks, including meeting agendas and minutes, statutory returns and many others. Mal will be replaced by Mark Champion. Terry Tyler is also stepping down to make way for some new members to the Committee. Bob Hill has similarly offered to do likewise.

Andrew Killen has been a most reliable trusty Treasurer and carried out our accounting and banking as well as compiling and submitting statutory returns. His Annual Accounts and Report are

provided separately.

Peter Adair has looked after all donation enquiries and offers and picked up numerous pieces of equipment and material donations. He also managed the overhaul of our locks and key system and organised a mastered set of quality security locks.

Kevin Callinan, our founder, remains on our Committee and hopefully will continue to offer his mentoring guidance and training.

Bob Lions has been responsible for our electrical installation in both Block B and the temporary office relocation. In addition, he has kept us well catered for at our different functions and meetings.

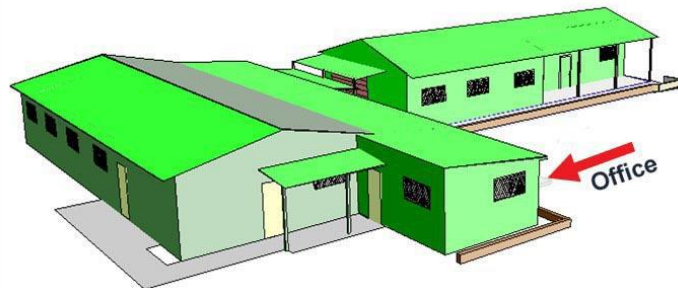
Hopefully it won't be too long until Max Elliot can ring the lunch gong to restart the Cooking Group activities.

Tony Varrall has performed wonderfully well to manage the rosters over the year which ensured our workshops were well supervised. He was also instrumental in managing the reorganisation of our wood tool store and equipment in Block A.

Brian Killin joins the Committee and with Tony Varrall will share the reins in an acting role of President due to my standing down to Immediate Past President.

OFFICE EXTENSION UPDATE

Progress has continued to be frustratingly slow due to continued bureaucratic hurdles. We got to the stage of selecting the preferred construction tenderer and paid a deposit last October 2019 but, to be able to apply for a Construction Certificate, we found we needed a Fire Safety Statement and this has taken up until now to obtain through Council.



An application for a Construction Certificate was submitted on 9th September this year and only once we are assured that we have the certificate, can we commence work. A revised quote will be necessary because of the delay and then we can order a building kit. The kit will take approximately six weeks to be prepared off-site and, in the meantime, our efforts can be put into site preparation including re-routing the water supply, excavating the site and other associated work. It is likely that more than six weeks will be needed to fully prepare the site and have a concrete pad poured. Installation of sleeper retaining walls and absorption drainage is best done before kit assembly. The kit will be installed by the contractor and the Shed will fit-out the building after it is up to lock-up stage.

The end result will be a 5m x 5.5m addition to the western side of the building which will allow for various facilities including administration, library, quiet space, and other activities requiring a relatively dust free and non-oily venue.

Along with site preparation, landscaping at the southern end of Shed Block B can be completed.

This has been left in abeyance until we have full need of our excavator to carry out all the earthworks together.

Thanks to all those who have started making preparation for the extension including plumbing and drainage, redirecting services and stove venting including Mark C, Mike V and Robert S.

TREASURER'S REPORT FOR YEAR ENDED 30 JUNE 2020

Set out below is a summary of financial information for the year to 30 June 2020, with comparison to previous year:

PROFIT AND LOSS		2020	2019
Income			
Subscriptions	A	11,775.00	12,520.00
Daily attendance	B	7,742.00	11,316.32
Grants	C	6,858.00	6,000.00
Community tasks, net of costs	C	17,104.33	17,668.88
Donations	C	2,247.00	3,177.70
Other	C	838.18	1,083.80
Total income		46,564.51	51,766.70
Expenses			
AMSA membership and insurance	A	6,698.59	5,899.99
Council licence fee and services	A	4,192.00	-
Ute maintenance	A	3,291.04	3,007.48
Amenities, consumables, and maintenance	B	8,162.03	9,726.17
Building extension	C	1,495.41	13,717.21
New equipment	C	6,260.18	13,195.99
COVID cleaning and safety supplies	C	2,496.11	-
Cooking class	C	-	2,500.00
Donations	C	730.00	640.00
Total expenses		33,325.36	48,686.84
Surplus		13,239.15	3,079.86
BALANCE SHEET			
Cash at bank		79,223.20	75,079.90
Less: Unearned income (Subscriptions in advance and bee boxes)		3,997.15	13,093.00
Equity		75,226.05	61,986.90

The general principle that we operate under is that Subscriptions should cover our fixed costs, as marked A above; Daily attendance fees should cover our general running costs, marked B, which

are generally dependent on usage, such as biscuits, coffee, general consumables and maintenance; and other income marked C should cover our discretionary expenditure such as new equipment, extensions, and specific projects, and any shortfall from A & B.

The surplus for the year was higher this year because there was less expenditure on building extension and new equipment. There was a decrease in Daily attendance fees due to the COVID closure, however, this was offset to some extent by a reduction in Amenities, consumables, and maintenance. However, our other income was required to cover a small shortfall.

In the coming year, we are concerned that Subscriptions may be down on previous years, due to COVID, so we hope that members will continue their membership until such time as COVID has passed.

Overall, the Shed finances are in strong position, with sufficient funds to enable the office extension to be completed in the coming year.

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